

RECORD SEARCH

If you would like to inquire about a current or closed case or citation that has been adjudicated through this court, please fill out a Record Search Request Form and submit it along with the appropriate fees. Generally, it may take 7-10 business days for the court to complete the search.

If you need a copy of any case related item (i.e. Complaint, Citation, Judgment of Conviction, Court Proceedings), you will be required to pay 0.50 cents per page before obtaining a copy. Further, if you need a certified copy of any document, you will be required to pay \$3.00 for the certified copy.

WELLS JUSTICE/MUNICIPAL COURT

1510 LAKE AVENUE

PO BOX 297

WELLS NV 89835

PHONE: (775)752-3726

FAX: (775)752-3363

JUDGE CALTON

**REQUEST FOR COPY OF COURT RECORDS
AND/OR RECORD SEARCH
c/o WELLS JUSTICE/MUNICIPAL COURTS**

The fee for a record search is \$1.00 per year searched per name.

To ensure complete coverage of the search please provide the following information:

NUMBER OF YEARS YOU WISH TO COVER: _____

CASE NUMBER (IF KNOWN): _____

SUBJECT'S NAME: _____

ALSO KNOWN AS: _____

DATE OF BIRTH: _____

ADDITIONAL INFORMATION: _____

The cost of a copy of any record is .50 cents per page with and additional \$3.00 if the copy is to be certified. If ordering by mail, be sure to provide a self-addressed stamped envelope.

PERSON REQUESTING RECORD

Name: _____

Address: _____

Phone Number: _____